



IncludFEST

2021 Guide

Ushaw: Historic House, Chapel and Gardens

Woodland Road

Durham

DH7 9RH

**Saturday 14 and
Sunday 15 August**

Produced by:

Supported by:

T!NARTS



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**ARTS COUNCIL
ENGLAND**





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About IncludFEST

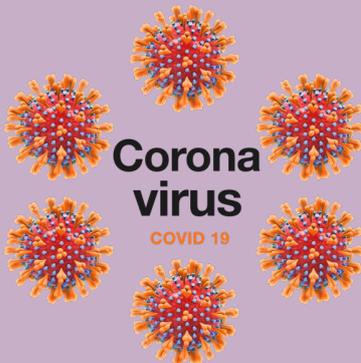


IncludFEST is a fully inclusive and accessible arts festival for children, young people and families.

It is produced by TIN Arts.



In more 'usual' years, the festival has been a full afternoon with a variety of activities across a large site.



This year, due to coronavirus, we have had to plan the event differently to keep everyone safe.

In this pack you will find more information about the safety measures we are putting in place.



On the day you will be assisted by the IncludFEST stewards.

IncludFEST this year



This year, IncludFEST will take place at Ushaw: Historic House and Gardens. When you arrive, you will be guided indoors through a building to reach the outdoor performance area.

The performance area is in a square-shaped outdoor courtyard at Ushaw.



The performance will last for 1 hour.



You should arrive no more than 30 minutes before the performance is due to start and leave shortly after it has finished.



If you want to arrive earlier or stay after the performance to explore the Ushaw Gardens, you will be asked to use another car park on site.

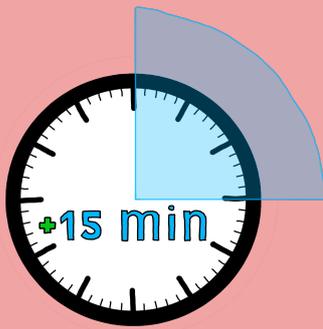
This is because spaces at the IncludFEST car park are needed for each performance.

Keeping everyone safe



To make sure we can host a socially distant event, only 8 invited family groups will attend each performance.

Up to 6 people are allowed per group. In line with current government guidance, this can be from any number of households.



The performance area will be open 15 minutes before each performance.



You will take a very short journey through an indoor building to reach the performance area.

You will be asked to sanitise your hands and - if you are able to - wear a face covering whilst you are indoors.



When you get to the outdoor performance area you will be guided directly to your gazebo.

Keeping everyone safe



Our stewards, performers and other audience members will keep a safe distance from you at all times.

This is being carefully managed by using gazebos and bunting, as well as our trained stewards reminding where needed.



The IncludFEST stewards will be wearing a safety visor at all times.

When we are indoors, we will wear face coverings.



All members of the IncludFEST team will sanitise their hands regularly.



North East Medical Services - a professional medical team - will be on site.

Should you or anyone in your group need medical attention, please alert one of our stewards.

Keeping everyone safe



Our team will clean each gazebo before and after each performance so that it is ready for you when you arrive.

They will also clean all 'touch points' such as door handles and the toilet facilities.



We have not issued any physical tickets for IncludFEST - when you arrive simply tell us the name of the person who booked.



Please **do not** come to IncludFEST if you or a member of your group are showing any signs or symptoms of COVID-19.

We will send you a text message the day before the festival to ask you to tell us if you are showing symptoms.



If you are unable to come to IncludFEST for any reason, please tell us as soon as possible, so we can give your place to someone on our waiting list.

Facilities and Access



The route from the IncludFEST car park to the outdoor performance area is largely flat, wide stone.

There is a slight 'lip' as you enter the building and outdoor performance space.



The performance area is on grass. It is slightly 'spongy' so we recommend wearing flat shoes.

We have strengthened the ground with wire mesh so that it is easier for wheelchair users to travel on.

For more information:
www.mobiloo.org.uk



Mobiloo will be on site: a mobile accessible toilet with adult-sized changing bench, hoist* and a friendly attendant.

*Please bring your own sling to use the hoist.

Male/Female/Standard Accessible toilets are located **inside** the building.



There will be a British Sign Language (BSL) Interpreter on site called Jenna.

Jenna will be on stage throughout, interpreting all speech (including music).



Assistance dogs are welcome.

No other dogs are allowed on site.

Watching the performance



Each group will be given their own gazebo to watch the performance from.



All the gazebos will be next to each other but separated by use of clear plastic sides.

The front and back of the gazebo will not have sides to allow air to flow freely.



We recommend you bring a blanket to sit on to create that 'festival feel'!



You will be also provided with clean plastic chairs if you wish to use these in your gazebo.



Coronavirus (COVID-19)

The performance area is 6 metres from the audience in line with government guidance to keep you safe.

You must stay in your gazebo throughout the performance. The only exception to this is if you need to use the toilet facilities.

What to bring



As the performance is outdoors, we recommend bringing warm clothing and waterproofs just in case you need them.

Your gazebo should keep you reasonably dry but there is a chance you could get wet if it rains!



You may bring your own food and drink (no alcohol is permitted on site). There are no food or drink providers on site.

We will provide bin bags for you to take all rubbish home with you.



Please bring a face covering - you will be required to wear this when you are indoors. This is only for a short distance to get to the outdoor performance space, or if you need to go to the toilet.

You do not need to wear a face covering if you are exempt.



You might want to bring ear defenders which aid those who are sensitive to loud noise.

If you have asked us to provide some for you to borrow, they will be in your gazebo ready for when you arrive.

We will have a few spare sets on the day - just ask one of our stewards if you need to.

Noise Levels



To make sure that everyone can hear, we will be using a PA system to amplify the performers' voices and music.



If you have asked to borrow some ear defenders from us, we will put these in your gazebo for when you arrive.

We will clean them thoroughly before and after the performances and they will only be loaned to **you** on the day and not used by anyone else.



**This is a
quiet area**

If at any time you or someone with you would like to go somewhere quieter and away from the performance space, please tell one of our stewards who will guide you safely back out to the front of the building where there are a lot of quiet spaces.



During the performance you may be encouraged to join in by clapping or using your voices.

Our performers will help audience members to remember not to shout or speak too loudly.

Transport and Parking



The event takes place at:
Ushaw: Historic House, Chapel
and Gardens.

Woodland Road
Durham
DH7 9RH

(North west of Durham City)



To get here you can:

- Arrive by car, bus or taxi
- Walk
- Cycle

Visit <https://www.ushaw.org/how-to-find-us> for more information and travel directions.



Parking at Ushaw

Parking is free. We will have stewards and signs on site to show you where to park during IncludFEST.

If you want to stay longer to explore the Ushaw grounds and gardens, you will be asked to move your vehicle to the main car park.



For more information about the site please visit the Ushaw website:

<https://www.ushaw.org/>



How to find out more

For more information about IncludFEST and to keep an eye out for future festivals, follow us on social media @IncludFEST



Contact Us

If you would like to contact TIN Arts about the festival directly, please phone us on

0300 1240448 or email includfest@tinarts.co.uk

If you need to contact us on the day, please call **07545 349230.**